

ENTSO-E PERSONAL DATA PROTECTION POLICY

- Recruitment of ENTSO-E personnel -

Last modified: 18 June 2021

Privacy – Key Facts

ENTSO-E protects your personal data and your privacy in compliance with the General Data Protection Regulation (GDPR) and any applicable implementation rules on the protection of privacy in relation with the processing of personal data. Your personal data shall be processed by ENTSO-E (International Non-Profit Association created under Belgian law, having its registered office at 1000 Brussels, rue de Spa, 8 - Belgium), acting as a data controller.

This data protection policy is related to the processing of your personal data - as job applicants, interns or job students - for the recruitment process made by ENTSO-E.

This data protection policy explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how your personal data are used and which rights you have in relation to your personal data. It also specifies the contact details that you can use to exercise your rights.

Privacy – Further Information

1. In the context of this data protection policy, ENTSO-E collects the following categories of personal data:
 - Surname,
 - first name,
 - contact details,
 - current position,
 - languages and areas of specialisation,
 - academic or professional qualifications,
 - professional background,
 - skills,
 - areas of specialisation,
 - academic or professional diplomas and titles,
 - all additional information mentioned in the curriculum vitae of the applicant or necessary to enable ENTSO-E to process the job application.

2. Your personal data are collected and processed for and to the extent necessary to achieve the following purposes:
 - a) in order to deal with the application you submitted to a job at ENTSO-E,
 - b) to provide you a job alert service where subscribed.

3. The collection and processing of your personal data is based:
 - On the performance of the precontractual processes by ENTSO- (purpose a)).
 - on your consent regarding purpose b). If you no longer wish ENTSO-E to further process your personal data for such purpose, you have the right to withdraw your consent at any time by informing ENTSO-E of your objection, without affecting the lawfulness of processing based on consent before its withdrawal.
4. Your personal data shall not be transmitted to any third party other than, as the case may be:
 - to ENTSO-E service providers when required (e.g. : IT service providers in charge of the maintenance of the used tools, immigration support, tax support).

Some of the above-listed recipients being established outside of the European Union territory, ENTSO-E implements the additional measures as mentioned in paragraph (5) below, where appropriate.

5. The personal data, which you transmit to ENTSO-E, are stored in a database managed by and under responsibility of ENTSO-E. Your data are stored exclusively on servers located within European Union. However, your personal data may be transferred outside the European Union, in countries the European Commission deems not to ensure an adequate level of protection of personal data. In this case, ENTSO-E will take appropriate safeguards with standard data protection clauses adopted by the Commission. These can be consulted at the headquarter of ENTSO-E.
6. Your personal data shall be stored/processed :
 - for a term of one year as from the collection of the personal data (sending of the application in most of the cases).
7. Upon request, dated and signed sent by email to ENTSO-E (privacy@entsoe.eu), and the proof of your identity, you may obtain the written communication of the data, the portability of the data and where appropriate, rectification, restriction of processing, deletion of those which are inaccurate, incomplete or irrelevant. Your request must be dated, signed, contain the proof of your identity and sent by email to ENTSO-E. It will be treated as free of charge if it is a reasonable volume. The request is considered as dismissed, where no action has been taken within 30 days from the request. You may apply to or lodge a complaint with the Data Protection Authority (Rue de la presse 35, 1000 Brussels –contact@apd-gba.be - Tel. + 32 2 274 48 00– Fax + 32 2 274 48 35) for the exercise of these rights.