

Assembly Meeting

Date: Wednesday, 11 October 2017

Time: 10:45 – 15:00 (with breakfast at 09:00)

Place: THON Hotel EU, Rue de la Loi 75, 1040 Brussels – 1st floor

MINUTES

1. Verification of attendance, quorum, voting rights - Approval of the agenda

The President welcomes the participants to the ENTSO-E Assembly meeting and welcomes the new representatives attending the Assembly for the first time: Saso Vasilevski (MEPSO), Richard Smith (National Grid), Denis Quirollari (OST), Vincent Thouvenin (RTE), Jorg Spicker (Swissgrid), Frank-Peter Hansen (TenneT TSO BV).

Decision

- The quorum is verified since the Representatives in attendance hold **100,00%** of the first part of the voting rights, and **100,00%** of the second part of the voting rights of the Association. The attendance form is annexed to these minutes (Appendix 1).
- The agenda is approved, subject to adding the launch of the call for a new Board member under AoB.

2. Report from the Board incl. Clean Energy Package

The President gives the floor to the Chair of the Board for her reporting. The Chair of the Board presents the main issues on which the Board has worked since the last Assembly meeting and which are not covered elsewhere in the agenda. Her report focuses on: the Clean Energy Package, including the publication of the ENTSO-E Regional Energy Forum Paper, encouraging to set up a framework for regional cooperation for Member States, regulators and TSOs. She provides an update on the Bidding Zone review status, on the implementation phase of the Common Grid Model Program, requiring intense cooperation between the TSOs and the RSCs; outlines the recent developments on the ACER Capacity Calculation Recommendation of November 2016 and the measures taken to increase transparency of the capacity calculation process and mentions that the Nomination advisory committee, involved in the election process of ENTSO-E office holders, has now a full membership. A summary of the slides is attached in Appendix 2.

Decision

- The Assembly takes note of the report from the Board and recommends adjusting the ENTSO-E Regional Energy Forum Paper by taking more into account the non-EU countries

3. ENTSO-E IT Strategy 2017 – 2020

3.1 Presentation of the new IT governance

3.2 Review of decisions required to establish this new IT governance

The President gives the floor to the Secretary-General to present the ENTSO-E IT Strategy submitted to Assembly approval. The Secretary-General outlines the proposed IT governance model with focus on the

creation of the Digital committee, an advisory body to the Board, composed of CIOs from Members and of the Chairs of each Committees (SOC, SDC, MC) and with representation of the RSCs to ensure both high level IT expertise and transversal vision. The key priority of the Digital committee is to optimally align IT investments and maximise re-use of IT architecture standards and software building blocks across the Committees.

Decision

The Assembly:

- approves the proposed ENTSO-E IT Governance Model circulated in the session file subject to the following adjustments: (i) enlargement of the Digital committee (Dc) membership up to 7 CIOs on a staggered basis; (ii) involvement of all Members in a CIOs' community; (iii) review of the work and structure of the Dc after one year; the Assembly confirms its need for transparent information on IT projects;
- delegates to the Board, assisted by the Digital committee, the competence to decide on IT related matters, noting that this delegation is subject to the understanding that: (i) the competence to decide on business related issues is with the Committees; and (ii) the delegation does not affect the general competence of the Assembly on IT strategic and budget matters; and
- acknowledges that the Digital committee is an advisory committee to the Board.

4. Approval of the 2018 ENTSO-E Budget (including CGM/OPDE memorandum)

The Vice-Chair of the Board and Chair of the Resources committee presents the Board recommendation to the Assembly. He outlines the 2018 budget cycle. The Secretary-General summarises the key drivers of the budget increase, namely the Common Grid Model (CGM) Program, developing the ATOM network and the costs linked to implementation work of the eight codes or guidelines entered into force. He explains that efficiency measures and cost reductions programs are in place to ensure that support to ENTSO-E core tasks is kept at constant level. The CGM Program is further detailed by the SOC Chair. The Assembly acknowledges the budget need and its significance.

Decision

The Assembly:

- acknowledges the necessity of the full budget requirement for 2018 and notes that some TSOs require more time to discuss with their respective regulator;
- acknowledges that an external review will be carried out regarding the approach, costs and time-lines of the Common Grid Model Program;
- acknowledges that the final approval of the 2018 Budget will be taken at the 13 December 2017 Assembly meeting;
- requests that at each Assembly meeting, the following two regular points are added to the agenda: a report from the Resource committee and a report from the Digital committee; and
- approves the delegation to the Secretary-General to ensure budget control.

5. The new ENTSO-E Strategy – outcome of the Board Strategy Workshop of 20-21 September 2017

The Chair of the Board explains that the Board Strategy Workshop have identified strategic areas on which the Board will elaborate at a Strategy workshop organized with the Assembly in December. The draft Strategy will be submitted by the Board to Assembly for approval at a later stage. The Assembly members provided the Board with feedback on these strategic areas.

Decision

- The Assembly takes note of the report from the Board.

6. AOB

6.1 Update on ENTSO-E Annual and Regional Conferences

6.2 ENTSO-E Assembly and Board meetings calendar 2018

The head of the Secretariat Strategy section explains that ENTSO-E 2017 Annual Conference takes place on 5 and 6 December and will address ENTSO-E's priority subjects from regional cooperation, digitalisation, TSO-DSO cooperation, through to the Clean Energy Package. She further presents that prior to the Annual Conference, ENTSO-E co-organises with TSCNET the ElSec Conference on 17 October in Munich. The conference will mainly focus on TSOs' security cooperation and concludes that the next regional conference – the Alpine Conference – is foreseen on 18 April in Basel.

Decision

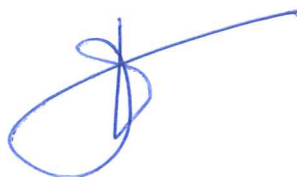
- The Assembly acknowledges ENTSO-E's current status and planning for its Annual Conference and forthcoming regional conferences ElSec 2017 and the Alpine Conference 2018
- The Assembly takes note of the meeting calendar for 2018 (Board and Assembly meetings)
- The Assembly acknowledges the launch of a call for a replacement of a Board member with the timing agreed during the meeting.

7. Approval of the Minutes

Decision

- The Assembly approves the minutes and their publication on ENTSO-E website.

Done in Brussels, on 11 October 2017.



Laurent SCHMITT
Secretary-General



Ben VOORHORST
President